

PREPARE FOR AN EXCITING CAREER AS A RETAIL SUPERVISOR



As a retail supervisor, you will supervise and coordinate the activities of other retail salespeople in a store or department. You will perform supervisory duties as well as management functions such as purchasing, budgeting, accounting, and personnel work.

DAY IN THE LIFE



As a retail supervisor, you will play an important role in ensuring a retail store or department runs smoothly. You will also be responsible for maintaining customer and employee satisfaction. Daily responsibilities include managing staff, monitoring finances, maintaining general store duties, monitoring inventory, and assisting customers.



Retail supervisors can work in a variety of industries like clothing, electronics, home goods, or even food. The work of a retail supervisor takes place both in an office and on the retail floor. Most retail supervisors work 40 hours per week; however, your schedule may include evenings and weekends.

1,000,000
JOBS AVAILABLE



411K future job openings projected
Source: Bureau of Labor Statistics

JOBS TO PURSUE AFTER EARNING YOUR PENN FOSTER CAREER DIPLOMA

- ✓ First-Line Supervisor
- ✓ Assistant Manager
- ✓ Floor Manager
- ✓ Retail Supervisor

Job Descriptions Often Include

- Leadership Skills
- Management Skills
- Written and Verbal Communication Skills
- Decision-Making Skills
- Customer Service Skills

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